



WESTSIDE CITIES

- BEVERLY HILLS
- CULVER CITY
- LOS ANGELES
- SANTA MONICA
- WEST HOLLYWOOD
- COUNTY OF LOS ANGELES

DATE: MARCH 15, 2012

TO: CHAIR AND MEMBERS OF THE GOVERNING BOARD, WESTSIDE CITIES COUNCIL OF GOVERNMENTS

FROM: MARIA RYCHLICKI, EXECUTIVE DIRECTOR

SUBJECT: TREASURER'S PROPOSED DRAFT BUDGET FOR FISCAL YEAR 2012-13. PROPOSED ACTION: REVIEW AND PROVIDE DIRECTION

Attached is the draft budget for the Westside Cities Council of Governments for fiscal year 2012-2013 and April 2011.

Attachment: 9B1. Proposed Draft Budget FY 2012-13



**WESTSIDE CITIES COUNCIL OF GOVERNMENTS
 PRELIMINARY PROPOSED BUDGET
 FISCAL YEAR 2012-2013**

	Historical 2010-2011	Approved 2011-2012	Estimated 2011-2012	Proposed 2012-2013
REVENUES				
Beginning Available Balance as of July 1st	94,226	111,044	112,032	117,200
Dues (including County of Los Angeles)	120,000	120,000	120,000	120,000 ¹
Energy Upgrade California	15,454	62,500	90,000	10,000 ²
Investment Earnings	2,567	3,500	2,000	2,000
TOTAL REVENUES	232,247	297,044	324,032	249,200
EXPENDITURES				
Contract for Executive Director Services	90,000 ³	90,000	90,000	90,000 ³
Administrative Support to Executive Director	3,275	6,000	6,000	6,000
Intern for Bicycle Plan	-	2,500	2,500	2,500
Executive Director Recruitment Expense	-	-	-	-
Travel	-	1,500	500	1,500
Outreach Expenses (Conference, Marketing)	-	7,500	2,500	20,000
Printing, Postage and Supplies	460	2,000	2,000	2,000
Meeting Setup and Logistics	2,318	3,500	3,000	3,500
Telephone and Conference Calls	1,571	1,500	1,500	1,500
Equipment	-	3,000	3,000	-
Audit Services	4,456	7,590	4,500	4,500 ⁴
Surety Bond	-	-	-	-
Membership and Dues	-	-	-	-
Energy Upgrade California Grant	16,304	62,500	90,000	10,000
Metro Deputy Shared Salary Augmentation and Travel Expense	1,832	2,500	1,832	2,500
TOTAL EXPENDITURES	120,215	190,090	207,332	144,000
Available Balance as of June 30th	112,032	106,954	116,700	105,200
Contingency Reserve	30,903	32,659	32,659	32,659
Ending available balance as of June 30th	81,129	74,295	84,041	72,541

¹ During Fiscal Year 2012/13, proposed no increase to member cities

² Grant agreement with L.A. County for marketing and outreach

³ Contract with Maria Rychlichy at \$7,500 per month with total of \$1,000 of expenses

⁴ Based on audit contract signed in July 2011.